

General Minutes Minutes of Meeting 15 February 2016 Campbell Staff Room – Campbell Primary School Meeting Commenced 7.00 pm		
Attendees: Lynne Bates, Mandy Ward, Michelle Swanson, Darryn Fry, Bruce Williams, Carolyn Alexander, Amanda McGovern, Andrew Van Der Merwe, Rupa Kumar, Howard Christie, Kellie Gibson, Marie Burman, Jess Forman, Rebecca Coslani		
<i>Minutes taken by Sue Forman (Finances update)</i>		
1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome <ul style="list-style-type: none"> ▪ The meeting was opened by Darryn at 7.00pm 	
1.2	Apologies Renee Montemayor, Nadine Popelier, Sarika Suri	
1.3	Confirmation of Agenda <ul style="list-style-type: none"> ▪ The Board confirmed the Agenda. Moved: Amanda McG Seconded: Mandy W	Complete
2.0	Disclosure of Interest	
2.1	<ul style="list-style-type: none"> ▪ The Board noted that there were no real, perceived or potential conflicts of interest experienced by any member in relation to the items of the Meeting 15 February 2016 agenda. 	Nil
3.0	Minutes of Previous Meeting	
3.1	Review of the previous meeting. Moved: Carolyn A Seconded: Michelle S	Complete
3.2	Actions arising from Previous Minutes <ul style="list-style-type: none"> • Introduction - of new members for 2016. Lynne thanked the board members stepping down after this meeting- appreciate commitment. Thanked Darryn for his work as the Board Chair - exemplary. Public acknowledgement at the next assembly. • School Board Effectiveness Survey – discussed in General Business. • Community Representative - still seeking for 2016. Over the coming meetings Board to discuss what we need to suit our needs. Week 7 new board will commence more discussion then. 	Complete
4.0	Correspondence	
4.1	In: Nil Out: Nil	Complete
5.0	General Business	
5.1	Induction 2016 - outlined role for the incoming members, need to act in the best interest of the school and students. Officially take over next meeting. Code of Conduct, make decisions on policies, data – student performance, how to move forward. New BP for the next 3 years.	Unam
5.2	Election of Chair Person and Vice Chair Person for 2016 – Darryn officially	

	<p>stepping down. Lynne explained roll – acting in agreement with the DPA. Nominate by Kellie – Andrew Van Der Merwe seconded by Mandy. Nominated by Amanda McGovern – Michelle Swanson seconded by Christine. Next meeting- coming forward and officially vote. Skill set to be sent through to Darryn who will distribute to vote by email.</p>	
5.3	<p>School Board Effectiveness Survey Summary – 2015 Board members have completed survey, Darryn collated. Rated 0-5. Areas we can improve on identified. Move forward and put processes in place. Induction process – continue to improve and the discussion of the BP.</p>	
5.4	<p>School Board Training - need induction – Jess F, Andrew, Marie, Rupa and Rebecca. Either a formal or induction by Lynne or another Board member.</p>	
5.5	<p>DES Review overview and summary of submission - Lindsay Usher and Dr Lesley Pain – external review, a formal process to review performance and targets. School Board discussion point, new members to attend for interest and know what is happening. Names of parents to be put forward – school board to advise parents – both new and longstanding. DES File – Lynne showed members and explained basic structure and documents. Annual report is a summary – one in the same.</p>	
5.6	<p>Lines of enquiry through our data. Darryn acknowledged the amount of work to collate, analyses and put together, has been a collective effort of staff, students and board. Draft timetable. Monday 29 Feb and Tuesday 1 Mar – Majority of board available 7.30am on Tuesday. Maire B unable to attend. Invite for Andrew and Rupa to attend. Lynne to email and confirm.</p>	
5.7	<p>Annual Report - Reflection of achievement of the targets in the BP. Learning environment and the curriculum we deliver. Data and recommendations. Satisfaction Surveys – parent, staff and student to be completed in 2016. Annual Report will become part of the DES Review. Proud of the report and school. Acronyms will be adjusted. Once endorsed to the DES Review. Endorsed – unanimously.</p>	
	<p>Year 6 Camp - Seeking views and opinions as Board represents the community. Canberra or Southwest Camp or Big Week Out – surveyed in 2015. Still waiting for 16 replies from note sent home. At this stage one third of students wont be attending. Need to look at the cost to the school – between \$4K and \$5K, relief for teachers. Is a celebration of the end of the school year. Feedback from Board:</p> <ul style="list-style-type: none"> - Southwest Camp – life skills, activities that some students never experience, canoeing, rope climbing etc - Statistics from 2015 show majority would attend some sort of camp. - Cost - Education from Canberra trip can be linked though a number of students will not be able to relate as not attending. - State camp can develop leadership. - Cultural concern as a number of Indian and Chinese families travel home for the Christmas holidays – financial. Also student pressure to enable to go, large cost for both trips. - Benefits of both – earlier for south west camp. - State camp more accessible to families – cost - Those who don't go to Canberra feel left out on return. Another end of year excursion then required for whole cohort - Canberra is an excellent educational opportunity, not normally a family holiday to see the mint, parliament etc. - Equity is important - Survey of 2015 staff – almost unanimously Year 6 students not old enough, very intense, they lack maturity. <p>Community will need to be advised how the decision was made. Would have ceased in 2017.</p>	

